

# TWHS

## BOYS SOCCER BOOSTER CLUB

### PARENT HANDBOOK

Revised September 2019

## **Purpose of the Booster Club**

(As defined in our By-Laws)

1. To promote and support The Woodlands High School (TWHS) boys soccer program.
2. To assist, as needed, in any TWHS boys soccer functions.
3. To develop and promote good fellowship, encourage sportsmanship, and support activities and programs for the benefit of TWHS boys soccer players.

## **Financial Commitments**

### **Dues**

TWHS Boys Soccer Booster Club annual membership dues are currently:

- \$200 per year per family for freshman and JV players
- \$250 per year per family for varsity players (includes \$50 fee to help defray travel expenses for away tournaments)

All booster club members will be expected to pay dues by the first booster meeting after team selection – typically the first Monday in December.

With the payment of your dues, your son will receive a game day shirt, an admission ticket to the end of year Soccer Banquet, and one free annual program. Member parents will also be eligible to vote on club matters.

Dues also cover any additional uniform or coaching needs (i.e. warm-ups, soccer bags, balls, video camera, etc.) as well as the ability to fund the booster club initiatives such as the scholarship program.

***Should there be a personal financial issue, you are encouraged to speak to Coach Fanning or any Board Member.***

### **Fundraisers**

The Booster Club organizes one major fundraiser, selling poinsettia plants to the community. Funds acquired from these events cover any additional club, field and equipment needs for which the school district does not provide (i.e.: field maintenance, turf and weight room payments, etc.).

**Participation in fundraisers is encouraged of all families of students enrolled in the soccer program.**

## **Volunteer Commitments**

The Booster Club sponsors various activities/events throughout the year to which players and parents are expected to participate. They include social events to promote camaraderie amongst the players and families, fundraising events to raise money to support the teams, and community service activities to promote good citizenship in each player. Each activity/event requires at least one chairperson and a committee to run efficiently. Chairpersons can expect to have the full support of the Board at any time. He/she will be requested to submit a results report to the VP annually. Below is a list of all our committees and a description of the chairperson's duties. Each booster club family is required to serve on a minimum of one committee during the school year.

### **Committees**

#### **Banquet**

The banquet committee is responsible for the organization and running of the season ending celebration, held in late April or early May. Duties include procuring a location site and caterers for the dinner, overseeing ticket sales and recruiting volunteers for such activities as decorating, set-up and cleanup.

#### **Concessions**

The concession committee is responsible for setting the concession stand menu/prices, ordering food and drink supplies, and organizing concession stand workers for TWHS home games.

#### **Fundraiser**

The fundraiser committee is responsible for coordinating the Poinsettia Sales Fall fundraiser. Activities include organizing the poinsettia sales commitments or buyouts from the booster membership, working with the plant supplier, and coordinating the plant delivery and distribution.

#### **Game Day Meals**

The Game Day Meal program allows players to order a meal that is delivered to the school prior to games. The game day committee is responsible for communicating the program and distributing the order forms to the membership. They must then collect the completed order and submit it to the vendor, and then coordinate the delivery of the meals on game days.

#### **Game Keeper**

This Game Keeper committee ensures there is an announcer & a scorekeeper in the press box for each Varsity and JV home game. For JV games, this typically only involves running the game clock and scoreboard. For Varsity games, there are pregame player introductions, pregame/halftime music, announcing of goals, and game clock/scoreboard operation.

#### **Merchandise**

The merchandise committee is responsible for helping to define the strategy to supply and sell TWHS Soccer merchandise. The committee is also responsible for procuring

practice shirts, game day shirts, and any special event shirts, such as district champion shirts.

### **Photography**

The photography committee is responsible for taking action and event photographs throughout the season to be shared on Shutterfly and used in the social media and annual program. This chair also maintains the TWHS Boys Soccer Shutterfly site for the collection of photos.

### **Potluck Dinner**

The annual Potluck Dinner serves as a kick-off for the soccer season and is held early in January. This dinner is for all players and their families. The Potluck Dinner committee is responsible for coordinating the assignment of food and drink for each team or age group, and coordinating volunteers for set-up and clean-up.

### **Program**

This chair is responsible for the editing and publication of the annual color program that is handed out during the season. The chair is also responsible for the collection of team and player photographs for inclusion in the program (player headshots, game action, social gatherings, service projects, etc.)

### **Red and Green Parade**

This Parade committee is responsible for coordinating with coaching staff and players the program's annual entry into the TWHS Homecoming Parade in the Fall. Responsibilities also include securing flatbed trucks or pick-ups and volunteers to decorate floats with players.

### **Scholarship**

Scholarships are available for TWHS Boys Soccer graduating seniors that will attend a college, university or other post high school educational or vocational school. The committee will interview each eligible senior player and a scholarship will be awarded to the player's school of choice for their financial benefit.

### **Service Projects**

The service projects committee is responsible for planning spring and fall projects for the players to participate. Duties include ensuring the project is approved by the board, promoting participation among the boys by communicating with the team liaison athlete and collecting and distributing to the designated benefactor.

### **Social Media: Facebook and Twitter**

This chair is responsible for maintaining and posting the TWHS Boys Soccer Booster Club Facebook page and Twitter account to promote the soccer program and share key news.

### **Spirit**

The spirit committee is responsible for decorating the players' lockers (hall lockers at the 9<sup>th</sup> grade campus and the locker room at the senior campus), the hanging of school banners and posters on game day and the updating of the soccer trophy case. The committee will also work to obtain snacks for some of the away games for each team.

The committee may choose to help promote school spirit and team support in other ways agreed upon by the Coach and the board.

### **Sponsorships**

This Sponsorship committee is responsible for soliciting sponsors from local businesses to support the boys soccer program. Responsibilities also include producing the sponsorship banner and any other applicable items per sponsorship package such as sponsor t-shirts and sponsor giveaways and helping to gather the sponsor logos and advertisements for inclusion in the annual program.

### **Teacher Appreciation Night**

At one of the home games held at TWHS, the players honor their teachers by inviting them to the game. The Teacher Appreciation Night committee is responsible for coordinating the activities for this event, including distributing invitations, procurement of supplies, and game day activities.

### **Tournament – JV**

The JV Tournament committee is responsible for coordinating volunteer coverage for the two-day tournament hosted by TWHS. The committee coordinates volunteers for ticket taking and concessions. In addition, the committee assists in coordinating the visiting referees and coaches at the event.

### **Tournament – Varsity Kilt Cup Tournament**

The Kilt Cup committee coordinates with the Lady Highlanders Girls Soccer Team to ensure adequate volunteer coverage and fund allocation. The committee recruits and organizes members to donate supplies and volunteer at the Kilt Cup tournament and may, if approved by the board, organize and run an additional fundraising event (i.e.: t-shirt sales) during the Kilt Cup. The primary volunteer needs involve ticket selling.

### **Team Representatives**

There will be team representatives for the Freshman, JV, and Varsity teams when rosters are set in December. Each team representative will communicate with their team parents and their team liaison athlete regarding Booster Club events and game schedule changes.

### **Website**

The chair is responsible for updating and maintaining the Booster Club webpage. Chair is also responsible for maintaining contact with the web host service for renewal of service fees and the reporting of any changes to the Board.

## **Miscellaneous Soccer Information**

### **Bus Policy**

The boys are expected to ride with the team to and from all away games. They will be notified by the coach when they are supposed to be at the school and from which school they will be leaving. Players will be left if they are not on time. With the coach's permission, payers will occasionally be allowed to depart from away games with their parents instead of waiting to ride the bus back to TWHS.

### **Player Eligibility**

CISD enforces the no pass-no play rule. Players are eligible for play in January based on the previous grading period. Grades are reviewed every three weeks throughout the season. The player must be passing to play.

### **Game Day Shirts**

The boys are issued a game day shirt with the payment of the booster club dues. They are expected to wear the issued shirt or shirt and tie, per coach instructions, to school on game days.

### **Game Day Meals**

For most games, there is not enough time for the players to go home between the end of school and the required meeting times for the games. Therefore, the booster club offers the option for families to purchase meals for the players to be delivered to the school prior to games.

### **School Jackets/Letters**

CISD will pay for one letter jacket only. It can be earned for athletics or academics. When a student has earned a jacket the sponsor of the jacket will let them know. The student will earn a letter for being rostered and playing on the varsity team.

### **UIL (University Interscholastic League) Rules/Cards**

Players are given disciplinary points for each yellow or red card received during a game. Each yellow card = 1 point. Each red card = 5 points. Player may receive a maximum of 5 points per contest. When a player reaches 5 points they must sit out the next game. If they reach 10 points during the season they will miss the next two games. At 15 points the sit-out is three games; the points system and sit-outs continue to rise at each 5-point increment. For example, if a player gets a yellow card in four separate games then he will have 4 total points and the next time he receives a yellow card he will have to sit the following game as he will have reached the 5-point level.

### **Uniforms**

Uniforms are distributed in December after the teams are chosen. The general rule is that the boys wear the white uniforms for home games and the dark for away games. Regardless of where they are playing, they should always bring both uniforms with them to all games. The uniforms are to be turned in **clean** at the end of the season as instructed by the coaches. **No portion of the uniform is to be worn out in public other than for games.**

## **Important Dates**

### **Booster Club Meetings**

The Booster Club has monthly meetings, which are open to all players' parents. In September, the Booster Club meeting is held in conjunction with a required parent meeting with the coach. Beginning in October, the Booster Club meetings are usually held on the first Monday evening of each month with the final meeting in April or May. The meetings are held at 7PM in a designated room usually at TWHS Senior campus. A complete schedule for the year is posted on the website and email reminders are sent by the secretary to the membership.

### **Team Tryouts & Selection**

Boys that are not enrolled in soccer for a class period in the fall semester will have after school tryouts some time near Thanksgiving. Coaches will announce tryout dates and times. Teams are finalized after the completion of tryouts early in December. Please forward all questions regarding team placement to your son's coach.

### **Playing Season**

After-school practices begin after the formal team selection and will continue throughout the spring soccer season. The soccer season begins in December and lasts through the end of March, including games over Christmas break and Spring break. There are generally 2 games per week and practice every day after school except for game days. Varsity is the only team that is involved in play-off competition. District play-offs begin after the end of the regular season and practice will continue during play-offs if TWHS is eligible. The coach will determine the practice requirements.

### **Soccer Banquet**

The Soccer Banquet is held in late April or early May. All team members and their families are invited to attend this banquet honoring TWHS soccer players. Admission tickets are sold to family members wishing to attend. Players do not need to purchase a ticket as long as their yearly membership dues have been paid in full. Full team participation and attendance is encouraged, as it is a fun time for all.